

DR SHARAN NAIDOO ●

Maxillofacial and Oral Surgeon
Cleft Lip & Palate and Craniomaxillofacial Surgery
Fellow of the International Board Certification of Surgeons in Oral and Maxillofacial Surgery

BChD DipOdont(Oral Surgery) MBChB MChD(Chir.Max.Fac-Med) FCMFOS(CMSA) FIBCSOMS
Practice Number: 0500259

Dear Patient

You are important to us and we are committed to providing you with comprehensive and quality care.

Kindly note that this practice bills at **private rates**. Dr Naidoo enters into an agreement with you and **not** your medical aid. As a result, **you are responsible for the account**.

CONSULTATIONS

Our consultation fee is **R700** and an x-ray photo (Panorex) is **R400**. This fee is payable in cash or EFT prior to seeing doctor. Please note that this is a professional fee and excludes any procedures. All relevant invoices will be delivered by e-mail shortly after the consultation.

Standard motivations (one) for procedures are included in our fee.

Any extra motivations for procedures required by your medical aid or yourself will be for your account at **R200**.

Treatment planning for major surgery will be for your account at **R200**.

Clinical reports to be completed required by your medical aid or a third party will be for your account at **R350**.

Issue of repeat scripts will be for your account at **R150**.

CO-PAYMENT FOR MEDICAL AID PATIENTS

If you are eligible for, and consent to surgery, the following would be required of you:

1. It is the main member/patients' responsibility to obtain authorisation from their medical aid (All relevant documentation will be provided to you).
2. A co-payment is mandatory prior to the procedure. Please note that the co-payment will not be reimbursed to you by your medical aid. It is a fee that you are liable for and forms part of the account of Dr Naidoo. The balance of your account will be claimed by our practice from your medical aid at their related medical aid rate.

Only once the AUTHORISATION is attained and CO-PAYMENT received, can we proceed to book THEATRE.

If you are required by your medical aid to pay a co-payment for the theatre facilities (please confirm this with your medical aid and/or the clinic/hospital), **take note that this is payable to the clinic/hospital and is not cost related to Dr Naidoo's service or the services of the anaesthetist.**

FEEES FOR PRIVATE PATIENTS ARE AVAILABLE ON REQUEST

Our accounts department will gladly provide you with a private quotation. This quotation would exclude anaesthetist and hospital/clinic costs- We will provide you with contact details to liaise directly with the relevant parties.

It is the members' responsibility to inform the accounts department of any changes in personal detail. Outstanding accounts must be settled strictly within 14 days. All overdue accounts will be listed on ITC and handed over to the attorney. A charge will be added on all overdue accounts. Should your account be handed over for collection, you will be liable for all legal costs on attorney and client scale, collection charges and tracing fees as well as VAT where applicable.

Should the medical aid reimburse the claim to you, it must be paid to the practice immediately. No payment arrangements will be accepted.

Dr Naidoo will not attend to patients that have outstanding accounts.

We only accept cash/EFT/credit card payments (No cheques/bank deposits). Once EFT payments are made, please send your proof of payment to the accounts department.

NAME & SURNAME

SIGNATURE

DATE